

Merrill Area Public Schools

MAPS Mission Statement: *Merrill Area Public Schools, in partnership with the Merrill Community and our families, will empower students to be lifelong learners, responsible citizens, and productive community members.*

Facilities Committee Meeting

January 5, 2021

3:30 PM

Central Office Board Room

(1111 N Sales Street, Merrill, Wisconsin)

Minutes

I. Call to Order and Roll Call –

Kevin Blake called the meeting to order at 3:30pm.

Present: Dale Bergman, Kevin Blake, Darryl Frick, Chad Krueger, Ron Liberty, Dr. John Sample and Eddie Then

II. Approval of [November 3, 2021 Facilities Committee Minutes](#)

MOTION by Chad Krueger to approve the November 3, 2021 Facilities Committee Minutes, seconded by Kevin Blake. Motion carried unanimously.

III. Kate Goodrich Parking Lot

A. Update on Budgeting

1. [Concepts](#)
2. [Draft Budget](#)

Dale Bergman provided an overview of the 2 options for expanding the Kate Goodrich parking lot that was discussed at the November meeting. This included the number of additional spaces that would be generated, projected cost based on industry standards, impact for visitor and handicap parking as well as snow removal and storm water concerns.

The overview is concept only, if the decision is made to move forward then bids with real estimates will be attained.

The committee discussed additional parking options and well as possible funding sources.

The committee would like to move forward with obtaining hard estimates and proposals to bring back to the committee and the board.

IV. Fund 46 Items For 2022-2023

A. Discussion

Dale Bergman discussed what is needed to develop a draft plan and the possible regular budget impact for next year. This includes the current fund balance as well as how much is being added from the current budget, the need to reorganize projects that have been completed, examining the current condition of necessary items: boilers, roofing at PRMS & MHS and HVAC.

The committee discussed the importance of roof repairs due to cost of materials and the impact of failings.

Dale Bergman emphasized the need to have the budget established to plan for projects. The priority will be what is needed to keep the schools open: roofs and structures, the envelope.

The committee discussed an overview of the current boilers status, air quality versus air conditioning and the ongoing process that needs more information in order to tighten projects up.

V. Internal Versus External Bus Dispatching

A. Discussion

Dale Bergman provided the history of the request for the agenda item.

The committee discussed the difference of having 1 contractor versus 2 or 3 contractors and the possibility of having the contractor cover the dispatching.

The committee discussed the current process, what and how services are covered, services provided to families, how other districts bus dispatch by contractor, items such as access to student information systems (not available to contractors), regulations for Head Start, and specialized routes. The consensus is that the current process is working well and providing necessary services to district families. There are no recommended changes.

VI. Standing Agenda Item - Safety Sub-Committee Minutes

A. January 3, 2022 Safety Sub-Committee Minutes

The minutes from the January 3, 2022 Safety Sub-Committee Meeting will be shared as soon as they become available.

Dale Bergman provided an overview of the SUSO app, the trainer webinar, and building safety plans.

VII. Standing Agenda Item for Review of Safety Policies and Policy Review by Facilities Committee

Please see the attached [main index](#) for Committee review of policies.

[7510 Use of District Facilities/Auditoriums](#)
[8405 Environmental Health and Safety Program](#)
[8420 School Safety and Emergency Preparedness](#)

No recommended changes at this time. Standard language is being used.

VIII. Items for Next Meeting and Next Meeting Date

- A. March 2, 2022
- B. Highest budget priorities
- C. Transportation dept updates
- D. Steamer at Washington, Fund 50

IX. Adjournment

MOTION by Chad Krueger to adjourn the meeting, seconded by Ron Liberty. Motion carried unanimously. Meeting adjourned at 4:20pm.

IT IS ANTICIPATED THAT A QUORUM OF SCHOOL BOARD MEMBERS MAY BE PRESENT AT THIS COMMITTEE MEETING. HOWEVER, NO BOARD MEETING WILL BE CONVENED AND NO BOARD ACTION WILL BE TAKEN.